
INDIANA COMMISSION ON PROPRIETARY EDUCATION

Board of Commissioners Meeting Memorandum

Date: September 13, 2006

From: Ross Miller, Director of Accreditation

Subject: Truck Driver Institute of Indiana –Indianapolis, On-site Evaluation

Staff recommendation

In accordance with Title 570 IAC (D) [Phase Four-Fully Accredited Status], it is the recommendation of the Commission staff that Truck Driver Institute of Indiana – Indianapolis be granted Fully Accredited status.

Background

Thomas Gast organized the first Truck Driver Institute in 1991. The original location was in South Bend, Indiana. Truck Driver Institute is affiliated with Commercial Driver Institute which has locations in the State of Indiana and Southern States. Currently TDI and CDI operate 6 truck driver training schools combined. TDI of Indianapolis, was begun in 2005, a few miles South of Downtown on Bluff Road.

School Description

TDI Indianapolis offers a certificate program titled Custom Motor Carrier Training. The program is 154 clock hours offered over 3 weeks at a cost of \$5,995.

Evaluation Team

Mr. Shirl Johnson has over 3 decades of experience in the commercial driver licensed industry. Mr. Johnson is currently the operations manager at Carter Truck Lines, Inc.

Through a 2003 Memorandum of Understanding between the Indiana Commission on Proprietary Education and the Indiana Department of Revenue, one evaluator of CDL schools is a staff member of the Indiana Department of Revenue Motor Carrier Services Division. Mr. Jeff Moeller is a CDL Auditor/Examiner with Indiana Department of Revenue Motor Carrier Services Division. Mr. Moeller has been in his current position since 2002.

Mr. Stahly has been in various management positions at trucking transportation companies for over 2 decades. In many positions Mr. Stahly was managing drivers, and responsible for hiring decisions of CDL drivers.

Evaluation Results

Mr. Johnson recommended Accredited with Recommendations status. Mr. Johnson made three recommendations.

1. Student financing should be completed prior to the first day of training.
2. Increase the number of clock hours of training from the current 154 clock hours.
3. Decrease the current tuition amount that students pay for training.

Mr. Johnson commented that range area was limited. None of the categories were marked unsatisfactory by Mr. Johnson.

Mr. Moeller recommended Fully Accredited status. The checklist of Mr. Moeller reflects a shared concern about student financing. During the interview of students one student complained that his financing paperwork was incomplete after 10 days of training. Mr. Moeller also noted that instructional staff turnover has been frequent. Students interviewed stated they were satisfied with the current instructional staff. Mr. Moeller wrote that administrators had much experience, referring to Mr. Tom Hruban and staff from other locations of TDI and CDI. Mr. Moeller noted that students interviewed thought range space should be increased.

Mr. Stahly recommended Fully Accredited status. The checklist notes that instructors were very concerned with student progress. Additionally, he wrote that students were pleased with the training. Mr. Stahly made further positive written statements about the records and curriculum.

The similarity between some of the written statements of Mr. Johnson and Mr. Moeller can be attributed to the fact that they were present for the same interviews with students available on May, 24, 2006. The same questions were asked of different students interviewed for the evaluation on July 27, 2006 with Mr. Stahly as an evaluator.

In response to the recommendations of Mr. Johnson and the comments of Mr. Moeller TDI provided further information to ICOPE staff.

In the matter of student finance, TDI students are apprised of loan status prior to class start. Students who do not qualify for financing, but have already begun training, and have passed Department of Transportation physical and drug screen, and have obtained their CDL permit are offered sponsorship assistance with either of two major motor carriers.

The 154 clock hour program offered by TDI is in line with programs at other CDL schools. Within the CDL school industry 154 clock hour program exceeds the average. Graduates of CDL programs who become employed are paired with a veteran CDL driver for 4-6 weeks of further training as a second-seat driver before operating alone.

Proprietary schools set their own tuition based on what the student or customer is willing to pay for the training. Further, \$5,995 tuition charged by TDI is again within CDL school industry norms.

From Commission staff observations of many CDL schools in Indiana, the range space at TDI – Indianapolis is again, within the industry average. More importantly, range space was adequate for student needs.

Conclusion

Commission staff is satisfied that student financing is being handled fairly and efficiently. Program clock hours and tuition are within the norm of industry standards. Truck Driver Institute of Indiana – Indianapolis is in the view of Commission staff, well organized and operated. Commission staff recommends Truck Driver Institute of Indiana – Indianapolis receive Fully Accredited status.

Supporting Documentation

1. Shirl Johnson evaluator checklist.
2. Jeff Moeller evaluator checklist.
3. Dave Stahly evaluator checklist.

INDIANA COMMISSION ON PROPRIETARY EDUCATION

302 W. Washington Street, Room E201
Indianapolis, IN 46204

Date of Evaluation: 5/24/06

Institution Evaluated: TRUCK DRIVER INSTITUTE

Name of Team Member: SHIRL JOHNSON

CHECK LIST FOR TEAM EVALUATORS

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- | | |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory |
| 2. Superior | 4. Unsatisfactory |

There is space for comments. The asterisk (*) denotes requested comments in order to better explain your evaluation.

CATEGORY I -- EDUCATIONAL OBJECTIVES

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

+++ _____	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: ALL ASPECTS WERE COVERED

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

_____	+++ _____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

_____	+++ _____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY II -- FACULTY

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

_____	_____	+++ _____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: TURNOVER IS HIGH FOR INSTRUCTORS

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

C. The faculty appear to be satisfied with the overall institution.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments: NO COMPLAINTS FROM INSTRUCTORS			

CATEGORY III -- STUDENT POLICY

A. Student counseling is adequate to show concern for the individual student's personal attainments.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

<u>+++</u> 1. Outstanding	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

C. The student educational needs are met by the institution.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> 3. Satisfactory	<u>4. Unsatisfactory*</u>
Comments: IS 154 CLOCK HOURS ENOUGH TRAINING?			

CATEGORY IV ADMISSION PRACTICES

A. The admission policy of the institution is well administered and the school is reasonably selective.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY V STUDENT RECRUITMENT

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: ALL STUDENTS WERE RECRUITED THROUGH "WANT-ADS."

- B. The institution appears to recruit students who have a potential or desire the education provided.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

- C. The students appear to have an honest impression of the institution before they enroll.

_____	_____	+++	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: SOME STUDENTS FELT THE TRAINING WAS EXPENSIVE +INFORMATION CRAMED.

CATEGORY VI PHYSICAL FACILITIES

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: SPACE FOR "RANGE" TRAINING WAS LIMITED.

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

+++	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: VERY ADEQUATE

- C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: VERY NICE, CLEAN FACILITY			

CATEGORY VII COURSE ORGANIZATION

- A. The instruction materials are comprehensive, accurate and well organized.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY VIII OBJECTIVES

- A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments: SHOULD MORE TIME BE SPENT ON ACTUAL PUBLIC DRIVING?			

- B. Student records adequately reflect the student's progress during his period of enrollment.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The student records adequately reflect the student's placement after his/her training with the institution.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

D. Characterize your impression of the institution.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

E. The majority of the students appear to be satisfied with the education they have received from the institution.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

Please initial the status you believe this institution should receive.

1. No Status – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. _____

2. Candidate -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. _____

3. Accreditation with Recommendations – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. +++ _____

4. Fully Accredited – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. _____

If status is 1, 2, or 3, list your specific reasons or recommendations below.

Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

1. FINANCING SHOULD BE IN PLACE BEFORE STUDENT IS ALLOWED TO START. TIME IS WASTED IF FINANCING IS NOT IN PLACE.
2. 154 HOURS DOES NOT APPEAR TO BE ENOUGH TIME TO BECOME AN EFFICIENT AND SAFE DRIVER. THERE IS MORE TRAFFIC ON THE HIGHWAY THAN EVER. MORE DRIVING TIME IN TRAFFIC IS PROBABLY WARRANTED.
3. ARE THE STUDENTS GETTING THEIR MAONEYS WORTH? \$2,000 PER WEEK SEEMS RATHER PRICY FOR JUST THE BASICS IN BECOMING A PROFESSIONAL DRIVER.

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

I HAVE BEEN INVOLVED IN THE TRUCKING INDUSTRY FULL TIME SINCE 1973, HAVING PERFORMED MOST JOBS IN THE INDUSTRY OVER THIS PERIOD OF TIME. I AM CURRENTLY THE OPERATIONS MANAGER FOR CARTER TRUCK LINES, INC.

INDIANA COMMISSION ON PROPRIETARY EDUCATION

302 W. Washington Street, Room E201
Indianapolis, IN 46204

Date of Evaluation: 5/24/06

Institution Evaluated: TRUCK DRIVER INSTITUTE

Name of Team Member: JEFF MOELLER

CHECK LIST FOR TEAM EVALUATORS

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- | | |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory |
| 2. Superior | 4. Unsatisfactory |

There is space for comments. The asterisk (*) denotes requested comments in order to better explain your evaluation.

CATEGORY I -- EDUCATIONAL OBJECTIVES

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> ALL FOUR STUDENTS INTERVIEWED GOT INFORMATION FROM NEWSPAPER ADS.			

CATEGORY II -- FACULTY

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments: ONE CONCERN OF STUDENTS WAS THE FACT ONLY ONE RANGE INSTRUCTOR IS THERE. ALSO HAS BEEN A HIGH TURNOVER IN STAFF SINCE THE START OF THE SCHOOL.

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments: ADEQUATE AMOUNT OF EXPERIENCE.

C. The faculty appear to be satisfied with the overall institution.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

CATEGORY III -- STUDENT POLICY

A. Student counseling is adequate to show concern for the individual student's personal attainments.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments: THE STUDENTS SPOKE OF NO PROBLEM WITH STAFF

C. The student educational needs are met by the institution.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

CATEGORY IV ADMISSION PRACTICES

A. The admission policy of the institution is well administered and the school is reasonably selective.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments: ONE STUDENT COMPLAINED OF THE FACT THAT AT TEN DAYS INTO THE SCHOOL HE DIDN'T KNOW IF HIS FINANCING WOULD BE APPROVED. IF NOT HE ALREADY LEFT HIS OTHER JOB AND WOULD BE LEFT WITH NO TRAINING.

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

CATEGORY V STUDENT RECRUITMENT

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- B. The institution appears to recruit students who have a potential or desire the education provided.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- C. The students appear to have an honest impression of the institution before they enroll.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

CATEGORY VI PHYSICAL FACILITIES

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> ALL FOUR STUDENTS INTERVIEWED COMPLAINED ABOUT THE LACK OF SPACE ON THE RANGE AND THE NUMBER OF TRUCKS AVAILABLE.			

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

CATEGORY VII COURSE ORGANIZATION

- A. The instruction materials are comprehensive, accurate and well organized.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

CATEGORY VIII OBJECTIVES

- A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- B. Student records adequately reflect the student's progress during his period of enrollment.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- C. The student records adequately reflect the student's placement after his/her training with the institution.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

D. Characterize your impression of the institution.

_____	_____	+++ _____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

E. The majority of the students appear to be satisfied with the education they have received from the institution.

_____	_____	+++ _____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

Please initial the status you believe this institution should receive.

1. No Status – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. _____

2. Candidate -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. _____

3. Accreditation with Recommendations – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. _____

4. Fully Accredited – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. _____+++

If status is 1, 2, or 3, list your specific reasons or recommendations below.

Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

NONE

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

STATE OF INDIANA, DEPARTMENT OF REVENUE, MOTOR CARRIER SERVICES DIVISION, CDL SECTION. CDL AUDITOR/EXAMINER FROM NOVEMBER 2002 TO PRESENT. RESPONSIBLE FOR THE OVERSIGHT OF THIRD PARTY TESTING IN THE STATE OF INDIANA AND EXAMINATION/EVALUATION OF CDL DRIVERS WITH MEDICAL ISSUES INCLUDING LIMB IMPAIRMENTS.

INDIANA COMMISSION ON PROPRIETARY EDUCATION

302 W. Washington Street, Room E201
Indianapolis, IN 46204

Date of Evaluation: 7/27/06

Institution Evaluated: TRUCK DRIVER INSTITUTE

Name of Team Member: DAVE STAHL

CHECK LIST FOR TEAM EVALUATORS

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- | | |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory |
| 2. Superior | 4. Unsatisfactory |

There is space for comments. The asterisk (*) denotes requested comments in order to better explain your evaluation.

CATEGORY I -- EDUCATIONAL OBJECTIVES

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

CATEGORY II -- FACULTY

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

C. The faculty appear to be satisfied with the overall institution.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

CATEGORY III -- STUDENT POLICY

A. Student counseling is adequate to show concern for the individual student's personal attainments.

<u>+++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments: THE EMPLOYEES SEEM TO TAKE A GENUINE CONCERN FOR STUDENT SUCCESS.

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

C. The student educational needs are met by the institution.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

CATEGORY IV ADMISSION PRACTICES

A. The admission policy of the institution is well administered and the school is reasonably selective.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

_____	_____	+++ _____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY V STUDENT RECRUITMENT

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

+++ _____	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: STUDENTS SEEM TO BE RESPONDING TO NEWSPAPER ADS			

- B. The institution appears to recruit students who have a potential or desire the education provided.

_____	+++ _____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The students appear to have an honest impression of the institution before they enroll.

_____	+++ _____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: STUDENTS WE SPOKE TO WERE HAPPY TO BE THERE, AND SEEMED SATISFIED			

CATEGORY VI PHYSICAL FACILITIES

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

_____	+++ _____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

_____	+++ _____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY VII COURSE ORGANIZATION

- A. The instruction materials are comprehensive, accurate and well organized.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: CURRICULUM AND TRAINING SEEMED TO BE UNDERSTANDABLE FOR ALL AGE LEVELS			

CATEGORY VIII OBJECTIVES

- A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. Student records adequately reflect the student's progress during his period of enrollment.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: RECORDS WERE CONFIDENT AND UNIFORM			

- C. The student records adequately reflect the student's placement after his/her training with the institution.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

D. Characterize your impression of the institution.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

E. The majority of the students appear to be satisfied with the education they have received from the institution.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

Please initial the status you believe this institution should receive.

1. No Status – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. _____

2. Candidate -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. _____

3. Accreditation with Recommendations – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. _____

4. Fully Accredited – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. _____

If status is 1, 2, or 3, list your specific reasons or recommendations below.

Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

NONE

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

ATTACHED

10946 Golfview Drive
Indianapolis, IN 46234
(317) 858-0558
jstahly@indy.rr.com

DAVID W. STAHLY

SUMMARY OF QUALIFICATIONS:

Possess 20 + years overall transportation related experience involving operations management, recruitment and driver retention, dispatch, and customer service. I possess the ability to carry out programs under established policies, offer alternative solutions and earn the respect of staff. In addition to problem solving and logistics, qualities developed from being an Operations Director/Manager include leadership and communication skills.

PROFESSIONAL EXPERIENCE:

Freightmasters Systems, Inc. **Indianapolis, Indiana** **May 2002 – Present**

Director of Operations

- Direct Manager of 16 dispatchers/CSR's.
- Responsible for pick-up and delivery of mostly JIT automotive freight within an Owner-Operator environment.
- On-going responsibility for constant customer relations with both customers and Owners to assure all expectations are met.

Magnum Express **Indianapolis, Indiana** **May 2000 – April 2002**

Director of Operations

- Direct Manager of 3 employees and general responsibility associated with such.
- Responsible for day-to-day operations of small fleet, privately held trucking company.
- Responsible for driver recruitment and driver retention.

Celadon Trucking Services **Indianapolis, Indiana** **June, 1999 – May 2000**

Automotive Team Leader

- Direct Manager of 10 dispatchers and four customer service reps in the Automotive Division.
- Expediting of plant shutdown material.
- Responsible for the pick-up and delivery of 120 loads per day of automotive parts.
- Payroll and scheduling of dispatchers and customer service reps.

Daymark Transportation **Indianapolis, Indiana** **November 1997 To April 1999**

Regional Director of Transportation

- Responsible for overall management of the Eastern Region Transportation Division.
- Supervise the Indianapolis Office, which consists of three CSR'S, three Fleet Managers and one Driver Recruiter.
- Management of 260 drivers in the Eastern Division.
- Customer contact in the Eastern Division to procure freight.
- Responsible for overall profit and loss for the Eastern Division.

Celadon Trucking Services Indianapolis, Indiana January 1988 - November 1997

Director/Manager of Operations

- Coordinate the staffing and scheduling of 44 dispatchers, including staff hiring, performance reviews and terminations.
- Responsible for the overall daily flow of dispatch coordination and timely load deliveries.
- Disciplined drivers up to and including termination.
- Direct management of the Chrysler Relay System, which involved 250 drivers.
- Responsible for payroll computation for all dispatchers.
- All general day-to-day management activity - problem solving, customer service calls, employee satisfaction, etc.

EDUCATION:

A.A. Degree, Business, Vennard College, Oskaloosa, Iowa

PROFESSIONAL REFERENCES:

Mr. Mike O'Neal
Vice President of Operations
Perkins Logistics
317-293-7375

Mr. Jim Witzerman
Vice President of Operations
Celadon Trucking
317-972-9000